

## Coffeehousetour.com

– a division of A Warner Entertainment

3615-B St Johns Court Wilmington, NC 28403

919-665-1190 – [awarner@coffeehousetour.com](mailto:awarner@coffeehousetour.com)

### Booking Agreement and Performance Guidelines for:

Scuppernong Mill House – Columbia, NC

210-B Main Street,

Downtown Historic Columbia, NC 27925

252-796-9600

### Please confirm GIG with the venue before traveling!

These guidelines are designed to be clear and upfront with our expectations and clarify what you can expect while here. We hope your experience with **Bottega Art & Wine** and your performance goes well! Please print and sign and leave with staff indicating you fully understand your obligation prior to performing. **This is a requirement.** If you do not agree with this document, then do not accept the gig via email. If you do agree...email us back with AGREED in the subject line. And of course, if there is a question – please don't hesitate to ask. Don't get caught short without a copy of your agreement on hand. This is a good habit!

1. We require that you mail one (1) printed promotional flyer DIRECTLY to the venue at your own expense NO LATER THAN TWO (2) WEEKS prior to your show. Any additional promotional items sent (CD's, postcards, business cards, etc.) are solely the responsibility of the artist and CoffeeHouseTour.com and A. Warner Entertainment will not assume responsibility for, or refund the cost of any of these items. CHT and AWE expect all musicians to promote themselves as well as possible. We will not continue to support the musicians who do not make an effort on their own. In this case...more is always better.

2. Coffeehousetour.com is not responsible for any traveling expenses, guarantees or mailing expenses regarding any gigs booked through us. We are volunteers and do not monetarily profit for our services designed to better empower new and traveling musicians and small venues. Please send appropriate posters according to the type of venue...and make sure you read venue agreements like this one thoroughly.

3. We require that you mail one (1) printed promotional flyer DIRECTLY to the venue at your own expense NO LATER THAN TWO (2) WEEKS prior to your show. Any additional promotional items sent (CD's, postcards, business cards, etc.) are solely the responsibility of the artist and AWarnerEntertainment will not assume responsibility for, or refund the cost of any of these items.

**4. Show times are Friday evenings from 7-9pm. We need you ready to start playing at 7pm, so please time your set-up accordingly. We offer a talent fee of \$50 for your first performance. (follow-up shows are paid via tips only) Tips are highly encouraged. Food & Drink for the performer(s) ONLY are complementary. We will also gladly offer space for you to sell your swag. Since we are unable to pay our performers as much as we would like we encourage greatly any performer to take advantage of tips, and cd/swag sales.**

**4. All cancellations must be made via email to CHT as well as a phone call to the venue (252-796-9600) as soon as possible. Email [awarner@coffeehousetour.com](mailto:awarner@coffeehousetour.com). Your performance compensation is as follows: Free meal item and beverage item.**

5. Please read venue information page at [www.coffeehousetour.com/Scuppernong.htm](http://www.coffeehousetour.com/Scuppernong.htm) for particulars. Please bring sound appropriate for a venue size of 50 people. We are going for quality of music, not excessive volume.

6. Please print this agreement and present your copy when arriving at the gig. Reply to the email sent to you with this agreement in the body of the email with "AGREED" in the subject block. That will signify your contract with coffeehousetour.com.

All that being said – have a great gig! ~

Name of Act Booked \_\_\_\_\_

Musician signature \_\_\_\_\_ DATE \_\_\_\_\_

(all musicians playing must sign)